Direct Answers To Questions About Electronic Donation

Q. What is electronic donation?
A. Electronic donation is an automatic transfer program which allows you to make donations without writing checks

Q. What is the advantage of electronic donation?
A. It saves time. You also help the church stabilize its budget and save money

Q. How is my electronic donation automatically deducted from my account?
A. Once you authorize the transfer, your specified donation is electronically transferred directly from your checking or savings account to the church's account.

Q. When will my donation be deducted from my account?
A. On the date you authorize.

Q. If I do not write checks, how do I balance my checkbook?
A. Since your donation is made at a pre-established time, you simply record it in your check register on the appropriate date.

Q. Without a canceled check, how can I prove I made my donation?
A. Your bank statement gives you an itemized list of electronic transfers. It is your proof of donation. Your church also continues to provide a giving statement.

Q. *Is electronic donation risky?*
A. Electronic donation is less risky than check donation. It cannot be lost, stolen or destroyed.

Q. What if I change bank accounts?
A. Notify us and we will give you a new authorization form to complete.

Q. How much does electronic donation cost?
A. For you nothing!

Q. What if I try electronic donation and don't like it or need to change it for any reason?
A. You can cancel or change your authorization by notifying us any time. But, once you've enjoyed the convenience, time and money savings of electronic donation, we doubt you will want to go back to making donations the way you did before.

Q. How do I sign up for electronic donation?
A. Complete and sign the authorization form below and return it to the church office along with a voided check or voided savings deposit slip.

Authorization Form

First United Methodist Church of Park Ridge

11011516380

FOR OFFICE USE ONLY	ENVELOPE #	DATE

Type of Authorization Form:
- ☐ New authorization
- ☐ Change donation amount
- ☐ Change donation date
- ☐ Change banking/credit card information
- ☐ Discontinue electronic donation

Last Name _____ First Name _____

Address _____

City _____ State _____ Zip _____

Date of first donation:
_____/_____/_____

Frequency of donation: (please check only one)
- ☐ Weekly – Mondays
- ☐ Semi-Monthly – 1st and 15th
- ☐ Monthly on the 1st
- ☐ Monthly on the 15th

Church fund designations and amounts:
- ☐ Operating Fund $ _____
- ☐ Building Fund $ _____
- ☐ Lighthouse Fund $ _____

Special Instructions:

$ _____
Total

CHECKING / SAVINGS

Please debit my donation from my (check one):
- ☐ Savings Account (contact your financial institution for Routing #)
- ☐ Checking Account (attach a voided check)

Routing Number: _____
Valid Routing # must start with 0, 1, 2, or 3

Account Number: _____

⑆123456789⑆ 123 123456⑈ 0001
Routing Number — Account Number — Check Number

I authorize the above church and Vanco Services, LLC to process debit entries to my account. I understand that this authority will remain in effect until I provide reasonable notification to terminate the authorization.

Authorized Signature:_____ Date:_____

Please return this form to the church office for processing.